

# GOSHEN INTERMEDIATE SCHOOL PTO

## Funding Request Form

(see instructions below)

Date submitted:	Submitted by:
Title of funding request (for agenda purposes):	
Amount requested:	Date funds are needed by:

Who will benefit from this request?

- Entire student body    Entire 5th grade only    Entire 4th grade only    Entire 3rd grade only    Other (specify below)

Is this related to a specific curriculum?    No    Yes—specify:

Description of need for funds:

- Check this box if supporting documents are attached
- Check this box if this request has been granted by the PTO in a past year
- Check this box if you would like to be contacted by the PTO for further discussion in consideration of this request
- Check this box if you would consider modifications to this request (where possible) if it would otherwise be declined

- **All requests for funding must be submitted using this form; no verbal requests will be accepted.**
- **Requests will be considered in the order they are received; submit your request as soon as possible!**
- **All requested information must be completed; if information is missing, your funding request will not be considered until all information is completed for submission.**
- **Please understand that although we would like to approve all requests, we are operating with limited funds and a restricted budget. However, we will give careful consideration to all requests.**

For PTO use only:

Date reviewed:

- Request approved    Request declined    Request approved with modification (specified below)